**Erasmus+ Programme**

**Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility**

**Inter-institutional agreement 2021/22 – 2028/2029**The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

**A. Information about higher education institutions**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of the institution** | **Erasmus code** | **Contact details** | **Website** |
| **Necmettin Erbakan University** | **TR KONYA04** | Dr. Şeyma AKINInternational OfficeNecmettin Erbakan University Yaka Mah. Yeni Meram Cad. Kasım Halife Sok. No: 11/1 (A Blok) No: 11 (B Blok)Posta Kodu: 42090 Meram / KONYA /TÜRKİYE0090 (0) 332 325 14 250090 (0) 332 322 68 68erasmus@erbakan.edu.tr**Faculty of ---------------------****Faculty Coordinator:** --------------------- | https://www.erbakan.edu.tr/en/erasmus |
|  |  |  |  |

**More contact and other information can be given in a separate info sheet accompanying this agreement.**

**B. Mobility numbers per academic year**

*The partners commit to amend the table below in case of changes in the mobility data by no later than the end of the calendar year (for the next academic year).*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **FROM** | **TO** | ***Subject area code (ISCED)*** | ***Subject area name*** | ***Study cyclelevel*** | **Number of student mobility periods** |
| Student Mobility for Studies | *Student Mobility for Traineeships* |
| TR KONYA04 |  |  |  |  |  |  |
| **---------------** | TR KONYA04 |  |  |  |  |  |
| TR KONYA04 |  |  |  |  |  |  |
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|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **FROM** | **TO** | ***Subject area code (ISCED)*** | ***Subject area name*** | **Number of staff mobility periods** |
| Staff Mobility for Teaching | *Staff Mobility for Training* |
| TR KONYA04 |  |  |  |  |  |
| **---------------** | TR KONYA04 |  |  |  |  |
| TR KONYA04 |  |  |  |  |  |
| **---------------** | TR KONYA04 |  |  |  |  |

**C. Recommended language skills**

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Receiving institution** | ***Subject area (optional)*** | **Languageof instruc­tion 1** | **Languageof instruc­tion 2** | **Recommended language of instruction level** |
| Student Mobility for Studies / Traineeships | Staff Mobility for Teaching |
| TR KONYA 04 |  | Turkish | English | B1 | B1-B2 |
| **---------------** |  |  |  |  |  |

For more details on the language of instruction recommendations, see the course catalogue of each institution (links provided on Page 1).

**D. Additional requirements**

Both above mentioned institutions have the conditions for the acceptance of students and staff with disabilities.

**---------------:** WELCOME STUDENTS AND STAFF WITH DISABILITIES HOWEVER **ALL ARRANGEMENTS MUST** BE DISCUSSED IN ADVANCE.

**E. Calendar**

1. Applications/information on nominated students must reach the receiving institution by:

|  |  |  |
| --- | --- | --- |
| **Receiving institution** | **Autumn semester** | **Spring semester** |
| TR KONYA 04 | June 30th | November 30th |
| **---------------** |  |  |

2. The receiving institution will send its decision within **4 weeks** **from the application deadline.**

3. A Transcript of Records with attendance dates will be issued by the receiving institution no later than **5 weeks** **after the assessment period** has finished at the receiving HEI. If the transcript is issued directly to the student, a scanned copy of the transcript of records will be sent to the international office of the sending institution.

4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

**F. Information**

**1. Grading systems of the institutions**

**TR KONYA 04 :** *Will provide the statistical distribution of grades according to the descriptions in the ECTS user’s guide as well as the quantitative and qualitative institutional grading system.*

**---------------:***Will**provide the statistical distribution of grades according to the descriptions in the ECTS user’s guide as well as the quantitative and qualitative institutional grading system.*

**2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

|  |  |  |
| --- | --- | --- |
| **Institution**  | **Contact details** | **Website for information** |
| **TR** **KONYA 04** | Incoming students:Afife Serra Tümererasmus@erbakan.edu.tr0090 (0) 332 325 14 25Outgoing students:Gamze Şenyılerasmus@erbakan.edu.tr 0090 (0) 332 325 14 25 | <http://www.erbakan.edu.tr/en/erasmus><http://www.erbakan.edu.tr/en/erasmus> |
| **---------------** |  |  |

**3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

|  |  |  |
| --- | --- | --- |
| **Institution**  | **Contact details** | **Website for information** |
| **TR** **KONYA 04** | Incoming students:Afife Serra Tümererasmus@erbakan.edu.tr0090 (0) 332 325 14 25Outgoing students:Gamze Şenyılerasmus@erbakan.edu.tr 0090 (0) 332 325 14 25 | <http://www.erbakan.edu.tr/en/erasmus><http://www.erbakan.edu.tr/en/erasmus> |
| **---------------** |  |  |

**4. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

|  |  |  |
| --- | --- | --- |
| **Institution**  | **Contact details** | **Website for information** |
| **TR** **KONYA 04** | Incoming students:Afife Serra Tümererasmus@erbakan.edu.tr0090 (0) 332 325 14 25Outgoing students:Gamze Şenyılerasmus@erbakan.edu.tr0090 (0) 332 332 325 14 25 | <http://www.erbakan.edu.tr/en/erasmus><http://www.erbakan.edu.tr/en/erasmus> |
| **---------------** |  |  |

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Institution**  | **Name, function** | **Date** | **Signature** |
| **TR KONYA 04** | **Prof. Dr. Zekeriya MIZIRAK****Rector V.** |  |  |
| **---------------** |  |  |  |